

Prime Time Scholarship Program Employment Verification

A staff member at your program has submitted a Prime Time scholarship application. Prime Time Palm Beach County offers scholarship opportunities for practitioners who may be interested in pursuing certificate or degree courses or attending national/state conferences that are specific to the out-of-school time field. Your staff member indicated that you are authorized to provide employment and wage verification. Please complete the following information and fax this form to 561-327-4882 or e-mail it to ntarsia@primetimepbc.org in order that Prime Time may continue to process your staff member's scholarship application.

Afterschool Practitioner Name: _____

Out-of-School Time Program Name: _____

I am the out-of-school-time program director, supervisor, principal or person authorized to provide employment verification. I attest that the information I have provided is true and correct. In addition, in the event my employee is awarded a scholarship I agree to notify Prime Time of any changes in my employee's work status, especially if he/she is no longer employed at the agency/center.

Authorized Supervisor's Printed Name

Authorized Supervisor's Signed Name

Job Title

Date

Fax this form to 561-327-4882. If you have any questions, please contact Nicole Tarsia, Professional Development Scholarship and Incentives Specialist, at ntarsia@primetimepbc.org or 561-600-9527.